



**Course Outline: 22282VIC Course in the Management of Asthma Risks and Emergencies in the Workplace**

Mode of Delivery	Face to Face classroom delivery
Course Duration	This course is delivered over 4 hours
Nationally Accredited	Yes
Location	<ul style="list-style-type: none"> <li>• 587 Sydney Rd, Coburg, VIC.</li> <li>• 118-120 Foster Street, Dandenong, VIC.</li> <li>• 3/216 Blackshaws Road Altona North, VIC.</li> <li>• Any other ACET temporarily approved location.</li> </ul>
Fees	\$60 (includes tuition, administration, and materials fees)

**Course Overview**

Successful completion of this course will provide participants with the knowledge and skills to be able to develop an asthma management plan and provide asthma related first aid interventions in the workplace.

It should also be noted that the course was designed for the management of asthma emergencies rather than the day-to-day treatment of asthma.

The course is aimed at a wide variety of participants such as:

- Teachers
- Child care workers
- Aged care workers
- Disability workers
- Sports coaches
- Youth workers
- Designated first aiders/first aid officers

## COURSE STRUCTURE

To gain a Statement of Attainment for course, participants must complete all the requirements of the unit below.

Module/Unit Code	Module/Unit Name	Nominal Hours	Pre-requisites
VU21658	Manage asthma risks and emergencies in the workplace	4	NIL

### Assessment Methods

A wide variety of assessments methods will be employed to assess student competence in this course. These include but are not limited to:

- Demonstration & Observation
- Written tests
- Oral Questions
- Role Plays

### Entry Requirements

Entrants to the course are best equipped to successfully undertake the training if they have language, literacy and oracy skills that align to Level 3 of the Australian Core Skills Framework (ACSF).

This means that the participant should be able to demonstrate the following:

#### Reading Level 3:

- Evaluates and integrates information and ideas to construct meaning from a range of familiar and some unfamiliar texts and text types
- Selects and applies a range of reading strategies as appropriate to purpose and text type

#### Writing Level 3:

- Communicates relationships between ideas and information in a style appropriate to audience and purpose
- Selects vocabulary, grammatical structures and conventions appropriate to the text

#### Oral communication Level 3:

- Selects and uses appropriate strategies to establish and maintain spoken communication in familiar and some unfamiliar contexts
- Derives meaning from a range of oral texts in familiar and some unfamiliar contexts

Learners with language, literacy and oracy skills at lower levels than those suggested may require additional support to successfully undertake the qualification.



## **Completion of the Course**

Upon successful completion of this course, you will receive a state and nationally accredited certificate “**22282VIC Course in the Management of Asthma Risks and Emergencies in the Workplace**” issued by the Australasian College of Education and Training (ACET).

Australasian College of Education and Training (ACET) is a Registered Training Organisation (Provider Number: 121666) registered with the Australian Skills and Qualifications Authority (ASQA).

## **Course Availability**

ACET has regular monthly intakes for this course. Please contact ACET for confirmation of the commencement date for the next available intake.

## **Payment terms and conditions including deposits and refunds**

Prepaid fees (tuition fees and materials fees) must be made to ACET upon enrolment and prior to commencement of training. ACET reserves the right to withdraw your enrolment if payments are not made by the due date.

Full Refund (100% of the Pre-Paid Fees) will be provided if:

- Student withdrawal prior to agreed commencement date. Withdrawal notified in writing and received by ACET prior to qualification/course /unit of study commencement date.
- Qualification/Course/unit of study withdrawn by ACET or ACET is unable to provide the qualification/course/unit of study for which the original enrolment and payment has been made.

No Refunds of the Pre-Paid Fees will be provided if:

- The student failed to commence training after enrolling in the qualification of course,
- Student withdraws from the qualification/course/unit of study after the commencement date.

### Note:

- For students attending classes, a course is deemed to have commenced as soon as an induction has been completed. This will usually be on the first day of class but may also occur prior to attending a class.
- Students may have extenuating circumstances that prevent them from attending scheduled qualification/course/unit of study dates that may include but are not limited to illness, family or personal matters, or other reasons that are out of the ordinary. Where evidence can be successfully provided to support the student’s circumstances, fees may either be transferred to the next available qualification/course/unit of study where applicable, or a refund of fees will be issued.
- ACET does not collect more than \$1500 in prepaid fees from learners at any time.