

**CPC40110 Certificate IV in Building and Construction (Building)**

Mode (s) of Delivery		Classroom Based	
Qualification Duration		8 Months Full Time	
Qualification Level		Certificate IV	
Fees	Government Funded*	Tuition Fees	With Concession: \$40 Without Concession: \$200
	Fee for Service	Tuition Fees	\$ 8000
	Materials/Resources/Student Services & Amenities	No Cost	
	Administration Fees	No Cost	
Location(s)	<ul style="list-style-type: none"> <li>• 587 Sydney Rd, Coburg, VIC.</li> <li>• 118-120 Foster Street, Dandenong, VIC.</li> <li>• 3/216 Blackshaws Road Altona North, VIC.</li> <li>• Any other ACET temporarily approved location.</li> </ul>		

*\*Funding is available for Eligible individuals. This training is delivered with Victorian and Commonwealth Government Funding. People with disabilities are encouraged to apply.*

**Qualification Overview**

This qualification is designed to meet the needs of builders and managers of small to medium - sized building businesses.

The builder may also be the appropriately licensed person with responsibility under the relevant building licensing authority in the State or Territory. Builder licensing varies across States and Territories and additional requirements to attainment of this qualification may be required.

Occupational titles may include:

- Builder
- Construction manager.

The qualification has core unit of competency requirements that cover common skills for the construction industry.

The construction industry strongly affirms that training and assessment leading to recognition of skills must be undertaken in a real or very closely simulated workplace environment and this qualification requires all units of competency to be delivered in this context.

Additional units of competency may be required to meet builder registration requirements in various States and Territories..

## Qualification Structure

To achieve this qualification, the candidate must demonstrate competency in:  
 16 units of competency:

- 13 core units
- 3 elective units.

Core Units		Hours
Unit Code	Unit Name	
BSBSMB406A	Manage small business finances	60
CPCCBC4001A	Apply building codes and standards to the construction process for low rise building projects	40
CPCCBC4002A	Manage occupational health and safety in the building and construction workplace	40
CPCCBC4003A	Select and prepare a construction contract	40
CPCCBC4004A	Identify and produce estimated costs for building and construction projects	60
CPCCBC4005A	Produce labour and material schedules for ordering	40
CPCCBC4006B	Select, procure and store construction materials for low rise projects	40
CPCCBC4007A	Plan building or construction work	40
CPCCBC4008B	Conduct on- site supervision of building and construction projects	40
CPCCBC4009B	Apply legal requirements to building and construction projects	50
CPCCBC4010B	Apply structural principles to residential low rise constructions	160
CPCCBC4011B	Apply structural principles to commercial low rise constructions	80
CPCCBC4012B	Read and interpret plans and specifications	30

Elective Units		Hours
Unit Code	Unit Name	
CPCCBC4024A	Resolve business disputes	20
CPCCBC4021A	Minimise waste on the building site	20
CPCCBC4025A	Manage work place priorities and professional development	20

**Note:**

- *the above hours include all teaching and learning activities such as guided learning (classes, lectures, tutorials, online or self-paced study), individual study, research, learning activities in the workplace and assessment activities. This is in accordance with AQF volume of learning.*
- *the Elective Units can be changed depending on clients needs and in accordance with training package rules.*

## **Assessment Methods**

A wide variety of assessments methods will be employed to assess student competence in each unit. These include but are not limited to:

- Demonstration & Observation
- Case Studies
- Written Tests
- Role Plays
- Group Assignments
- Individual Projects/Portfolios

## **Entry Requirements**

There are no entry requirements to this qualification stated in the training package, however, the ACET has developed its own entry requirements:

1. Applicants 18 years and above with no formal qualifications who can be assessed for skills that would qualify to undertake this training.
2. Completion of the general induction training program specified by the National Code of Practice for Induction Training for Construction Work (ASCC 2007) is required before entering a construction work site. Achievement of unit CPCCOHS1001A or CPCCWHS1001 covers this requirement.
3. Must complete literacy and numeracy test and the pre-training review. As a result of the pre-training review, any learners with identified barriers will be referred to the appropriate support services/office or referred externally where required. If a learner is unable to, meet the inherent requirements of the qualification, even with reasonable adjustment, ACET will offer counselling regarding alternative training and/or career path options.

## **Licensing and Regulatory Requirements**

Building and construction authorities/commissions in different states State & territories publish lists of approved building and construction qualifications and information regarding regulatory requirements to become a registered domestic/commercial builder.

## **Completion of the Qualification**

Upon successful completion of this qualification, you will receive a nationally recognised qualification CPC40110 Certificate IV in Building and Construction (Building) issued by the Australasian College of Education and Training (ACET).

Australasian College of Education and Training (ACET) is a Registered Training Organisation (Provider Number: 121666) registered with the Australian Skills and Qualifications Authority (ASQA).



## **Qualification Availability**

ACET has regular monthly intakes for each of its qualifications. Please contact ACET for confirmation of the commencement date for the next available intake.

## **Future Study Pathways**

After successful completion of your Diploma, you will have many other study options available to you. These may include the CPC50210 Diploma of Building and Construction (Building).

## **Recognition of Prior Learning (RPL)**

Candidates may be able to shorten the length of their chosen qualification by supplying evidence of their previous training, employment experience or other life skills that directly relate to the qualification competencies. The evidence must be valid, sufficient and authentic.

Contact ACET directly to discuss your previous experience and we will be able to guide you through the RPL process.

## **Credit Transfer (CT)**

Students may be able to shorten the length of their chosen qualification by taking into account previous studies. ACET accepts and provides credit to learners for units of competency and/or modules (unless licensing or regulatory requirements prevent this) where these are evidenced by:

- AQF certification documentation issued by any other RTO or AQF authorised issuing organisation, or
- authenticated VET transcripts issued by the Registrar.

Credit Transfers will be granted upon the receipt of sufficient evidence to support the application and prior to the commencement of training.

## **Special Requirements**

It is expected that all students will have access to their own personal computer and the internet. This is essential for regular research and also on-line based assessment work throughout the qualification.

## **Payment terms and conditions including deposits and refunds**

Prepaid fees (tuition fees and materials fees) must be made to ACET upon enrolment and prior to commencement of training. ACET reserves the right to withdraw your enrolment if payments are not made by the due date.

Full Refund (100% of the Pre-Paid Fees) will be provided if:



- Student withdrawal prior to agreed commencement date. Withdrawal notified in writing and received by ACET prior to qualification/course /unit of study commencement date.
- Qualification/Course/unit of study withdrawn by ACET or ACET is unable to provide the qualification/course/unit of study for which the original enrolment and payment has been made.

No Refunds of the Pre-Paid Fees will be provided if:

- The student failed to commence training after enrolling in the qualification of course,
- Student withdraws from the qualification/course/unit of study after the commencement date.

Note:

- For students attending classes, a course is deemed to have commenced as soon as an induction has been completed. This will usually be on the first day of class but may also occur prior to attending a class.
- Students may have extenuating circumstances that prevent them from attending scheduled qualification/course/unit of study dates that may include but are not limited to illness, family or personal matters, or other reasons that are out of the ordinary. Where evidence can be successfully provided to support the student's circumstances, fees may either be transferred to the next available qualification/course/unit of study where applicable, or a refund of fees will be issued.
- ACET does not collect more than \$1500 in prepaid fees from learners at any time.