

## SHB30215 Certificate III in Make-Up

### (Release 1)

Mode of Delivery		Classroom Based	
Qualification Duration		52 Weeks (1 Year), Full Time	
Qualification Level		Certificate III	
Fees	Government Funded*	Tuition Fees	With Concession: \$20 Without Concession: \$100
	Non- Concession Tuition Fee Per Hour	Concession Tuition Fee Per Hour	Government Contribution (Approximate)
	\$ 0.16	\$0.03	\$3500
	Fee for Service	Tuition Fees	\$ 4000
	Materials/Resources/Student Services & Amenities	\$400	
	Administration Fees	No Cost	
Location(s)	<ul style="list-style-type: none"> <li>• 587 and 585 Sydney Rd, Coburg, VIC.</li> <li>• 118-120 Foster Street, Dandenong, VIC.</li> <li>• 3/216 Blackshaws Road Altona North, VIC.</li> <li>• 5 / 195 Somerton Road Coolaroo/Roxburgh Park, VIC</li> <li>• Any other ACET temporarily approved location.</li> </ul>		

*\*Funding is available for Eligible individuals. This training is delivered with Victorian and Commonwealth Government Funding through the Skills First program. People with disabilities are encouraged to apply. For further information please visit the following website: <http://www.education.vic.gov.au/skillsfirst/Pages/about.aspx>*

### Qualification Overview

This qualification reflects the role of individuals employed as make-up artists to design and apply make-up for a range of purposes and occasions across the beauty, fashion, media and entertainment industries.

These individuals possess a range of well-developed technical and consultation skills where discretion and judgement is required and are responsible for their own outputs. This includes working cooperatively with a range of individuals including photographers, fashion stylists and media production staff.

Work is typically conducted as part of a team or on a freelance basis in settings such as make-up studios, retail cosmetic counters, fashion and media sets and photography studios.

## Qualification Structure

Participants need to complete fifteen (15) units of competency consisting of:

- 9 Core Units
- 6 Elective Units

Hours of the Qualification are 1200 Hours

Unit Code	Unit Name	Hours*
SHBBMUP002	Design and apply make-up	90
SHBBMUP003	Design and apply make-up for photography	80
SHBBMUP004	Design and apply remedial camouflage make-up	70
SHBBMUP005	Apply airbrushed make-up	60
SHBBMUP006	Design and apply creative make-up	90
SHBBRES001	Research and apply beauty industry information	60
SHBXCCS002	Provide salon services to clients	80
SHBXIND001	Comply with organisational requirements within a personal services environment	90
SHBXWHS001	Apply safe hygiene, health and work practices	80
<b>Elective Units</b>		
BSBSMB403	Market the small business	70
BSBSMB404	Undertake small business planning	70
SHBBCCS001	Advise on beauty products and services	70
SBSMB405	Monitor and manage small business operations	100
SHBBHRS001	Provide waxing services	120
BSBSMB406	Manage small business finances	70

### Note:

- *the Elective Units can be changed depending on clients needs and in accordance with training package rules*
- *The hours include all teaching and learning activities such as guided learning (classes, lectures, tutorials, online or self-paced study), individual study, research, learning activities in the workplace and assessment activities. This is in accordance with AQF volume of learning.*

## Assessment Methods

A wide variety of assessments methods will be employed to assess student competence in each unit. These include but are not limited to:

- Practical Assessment (Demonstrations & Observations)
- Written Tests
- Portfolio

## Entry Requirements

There are no entry requirements to this qualification stated in the training package, however, ACET has developed its own entry requirements:

1. Applicants 18 years and above who have satisfactorily completed year 10 or equivalent or
2. Applicants 18 years and above with no formal qualifications who can be assessed for skills that would qualify to undertake this training, and,
3. Must complete literacy and numeracy test and the pre-training review. As a result of the pre-training review, any learners with identified barriers will be referred to the appropriate support services/office or referred externally where required. If a learner is unable to, meet the inherent requirements of the qualification, even with reasonable adjustment, ACET will offer counselling regarding alternative training and/or career path options.

## Completion of the Qualification

Upon successful completion of this qualification, you will receive a nationally recognised qualification **SHB30215 Certificate III in Make-Up** issued by the Australasian College of Education and Training (ACET).

Australasian College of Education and Training (ACET) is a Registered Training Organisation (Provider Number: 121666) registered with the Australian Skills and Qualifications Authority (ASQA).

## Qualification Availability

ACET has regular monthly intakes for each of its qualifications. Please contact ACET for confirmation of the commencement date for the next available intake.

## Future Study Pathways

After successful completion of your Certificate III, you will have many other study options available to you. It may include:

- SHB40115 Certificate IV in Beauty Therapy
- SHB50115 Diploma of Beauty Therapy

## Recognition of Prior Learning (RPL)

Candidates may be able to shorten the length of their chosen qualification by supplying evidence of their previous training, employment experience or other life skills that directly relate to the qualification competencies. The evidence must be valid, sufficient and authentic.

Contact ACET directly on 9354 5404 to discuss your previous experience and we will be able to guide you through the RPL process.

## **Credit Transfer (CT)**

Candidates may be able to shorten the length of their chosen qualification by taking into account previous studies. ACET accepts and provides credit to learners for units of competency and/or modules (unless licensing or regulatory requirements prevent this) where these are evidenced by:

- AQF certification documentation issued by any other RTO or AQF authorised issuing organisation, or
- authenticated VET transcripts issued by the Registrar.

Credit Transfers will be granted upon the receipt of sufficient evidence to support the application at enrolment and prior to the commencement of training.

## **Payment terms and conditions including deposits and refunds**

Prepaid fees (tuition fees and materials fees) must be made to ACET upon enrolment and prior to commencement of training. ACET reserves the right to withdraw your enrolment if payments are not made by the due date.

Full Refund (100% of the Pre-Paid Fees) will be provided if:

- Student withdrawal prior to agreed commencement date. Withdrawal notified in writing and received by ACET prior to qualification/course /unit of study commencement date.
- Qualification/Course/unit of study withdrawn by ACET or ACET is unable to provide the qualification/course/unit of study for which the original enrolment and payment has been made.

No Refunds of the Pre-Paid Fees will be provided if:

- The student failed to commence training after enrolling in the qualification of course,
- Student withdraws from the qualification/course/unit of study after the commencement date.

### Note:

- For students attending classes, a course is deemed to have commenced as soon as an induction has been completed. This will usually be on the first day of class but may also occur prior to attending a class.
- Students may have extenuating circumstances that prevent them from attending scheduled qualification/course/unit of study dates that may include but are not limited to illness, family or personal matters, or other reasons that are out of the ordinary. Where evidence can be successfully provided to support the student's circumstances, fees may either be transferred to the next available qualification/course/unit of study where applicable, or a refund of fees will be issued.
- ACET does not collect more than \$1500 in prepaid fees from learners at any time.

***Please refer to the 2019 ACET Student Handbook for further details about the college, main staff, enrolment process and the relevant policies and procedures. The Student Handbook is available at any of the above specified college locations and is given to student at enrolment or upon request.***